



Office of the Mayor

The City of Harrisburg

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Mayor

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FORWARD

I am pleased to commend to your reading this comprehensive report for the year 2001, one of the most progressive years in the history of the City of Harrisburg since we were first incorporated as a municipality in 1791.

Harrisburg has come a long way from when it was listed in the first half of the 1980's as the second most distressed city in the United States. There remains a great deal more to be done which is why this annual report is being issued. This is a means to identify the progress through the activities, projects and operations of the City of Harrisburg. Such a report as this is issued for each department of city government under the Mayor's authority, as well as The City Treasurer's office, under City Treasurer Paul Wambach.

Every city employee and each city agency are integral to the success of Harrisburg. The work and achievements of the current era have written a new chapter in the Capital City's and region's history and for this, every city employee can take pride and credit.

The City of Harrisburg's government is the most diverse municipal government in Central Pennsylvania. Our services and operations range from the traditional large municipal functions related to police, fire, public works, and parks and recreation to the more unique, such as water, sewer, trash collection, solid waste incineration, energy generation, recycling, economic development, areawide data processing systems, contracted sludge processing, codes enforcement and conducting major special events. Intertwined into all these functions are the administrative support functions related to risk management, legal, data processing, personnel, purchasing, billing, debt collection and financial management services. Everyone's role is important and everyone contributes to the overall success and functioning of this city.

This past year has considerably added to the overall positive performance of the government in achieving major public policy goals. For example:

- (1) The Part I crime rate, considered to be the index by which crime is measured in communities, has dropped over 50% since 1981 and the crime rate is now at a 30 year low;**
- (2) The fire rate, meaning the number of fires per year, has dropped over 70% since 1982, and is now at its lowest level since citywide records have been kept;**
- (3) The number of businesses on the city's taxrolls, counted at 1,908 by the end of 1981, is now over 5,600;**
- (4) The taxbase, assessed at \$212 million in 1982, is now over \$1.7 billion, the highest level ever recorded in city history;**
- (5) During the period of 1995 through 2001, the City broke the record three times for the number of building permits issued citywide, setting new record levels in city history; in the current era, over \$2.8 billion has been invested in Harrisburg, also a new record for any similar time period in city history;**
- (6) The annual cost of living index consistently lists Harrisburg as being one of the most affordable communities in the midstate in which to own a home;**
- (7) The City, in 2001, for the fourteenth consecutive year, won the nation's top national award for financial reporting and accounting and, additionally, for the eleventh consecutive year, won the nation's top national award for budgeting; of over 2,560 municipalities in Pennsylvania, only 2 have attained the same status;**
- (8) The City, in 2001, for the fourteenth consecutive year, retained Tree City U.S.A. status, the highest community conservation award in the nation; and City parks and recreation activities and programs garnered over 25 international, national and state awards; the city's Advanced Wastewater Treatment Plant won first place in Pennsylvania in statewide operational, maintenance and safety competition amongst other plants; the Department of Building and Housing Development won National Best Practice Awards from the Federal government for the city's Homeownership Impact Loan Program and the Homeownership Opportunities Program, while also garnering the state government's first Community Building Award; the Insurance Services Organization raised Harrisburg's insurance underwriting classification due to the city's emergency management, firefighting and public utility operations, with only two municipalities in Pennsylvania having a higher rating; the rating determines insurance premiums on property;**

(9) The City retained National Police Accreditation, the highest recognition for law enforcement in the nation; of over 21,000 police agencies, only 443 have attained the same status;

(10) The City attained top national and state awards for its transportation infrastructure improvements, its energy conservation efforts, its historic rehabilitation projects and a myriad of other City pursuits, making the City of Harrisburg the most award-winning municipality in Pennsylvania.

(11) Harrisburg continued to be one of the leading cities in the country in the creation of alternative energy and revenue sources; thus far, in the current era, the City has generated over 14.8 billion pounds of steam, co-generated over 877 million kilowatts of electrical energy, saved over 9.4 million cubic yards of landfill space and produced energy equivalent to over 830 million gallons of foreign oil;

(12) The City has fully or partially funded projects, which have resulted in new construction or restoration of over 5,000 residential units, in the form of homes and apartments, making Harrisburg the largest residential developer in Central Pennsylvania;

(13) Additional upgrades have occurred in the Harrisburg Parks System, now the largest municipal parks system in the Midstate and the only municipal parks system to play a continuous regional role; the City has invested over \$68 million in parks and playgrounds since 1982;

(14) Attendance figures continue to show Harrisburg as a dynamic center for recreation, arts and entertainment, with over 2.3 million in attendance for the city's various free, regional special events. The Harrisburg Senators surpassed the 250,000 attendance mark with a record 279,000 in 2001, and are now well over the 3.5 million mark in total attendance, and the Harrisburg Heat have drawn more than 1.2 million fans during their tenure at the State Farm Show Complex. The Harrisburg Riverboat also set a new attendance record, with more than 360,000 riders;

(15) Citywide neighborhood recreational programs attracted their largest attendance ever, at more than 478,000 youngsters and adults in 2000, a 7.2% increase over the previous years, and 546,860 attendance in 2001, a 14% increase and a record;

(16) The City continued in its Class 7 designation under the National Flood Insurance Program; only three other municipalities in the Nation have an identical or better designation; the classification is the result of the City's floodplain management and emergency management programs; Harrisburg is the only municipality in Pennsylvania to be upgraded in its classification, and in Harrisburg's case, was upgraded three times, giving City property owners a 15% reduction in the base premium for flood insurance;

(17) The City's Fire Bureau is one of 26 Federally-designated Urban Search and Rescue teams, one of the groups available for deployment anywhere in the U.S. for a major national disaster; further, the Commonwealth of Pennsylvania authorized the City to serve as administrator of Pennsylvania Task Force One, which involves resources across and outside the state, to respond to such emergencies; the City of Harrisburg was the first team deployed to the World Trade Center on September 11, 2001, in response to the worst terrorist attack on the United States in history;

(18) The U.S. Government selected Harrisburg as a Best Practice Award recipient for the city's Lead Paint Abatement Program. This effort has spawned \$18.4 million in public and private funds to rid older properties of lead-based paint. Minority contractors were trained by the City to do this specialized work. As a result, the City now has the lowest rate of lead found in blood samples from children living in affected properties. This is a community awareness program – one of many conducted by the City – and a housing rehabilitation effort that has achieved national success;

(19) Harrisburg was the recipient of the prestigious International Paradigm Award, the only city in North America to be so recognized for its cutting edge use of high technology;

(20) City coordination and support have resulted in over 225 city blocks being adopted under the Adopt-A-Block beautification program, and another two dozen vacant lots are similarly cared for under the Adopt-A-Lot program; 29 citizens have been trained as citizen codes inspectors to assist city Codes Enforcement Officers, and over 200 citizens have now graduated from the city's innovative Citizens Police Academy, the first of its kind in the midstate; more than 100 city blocks and neighborhoods are now covered by neighborhood crime watch groups;

(21) \$2.8 million in sewer improvements were completed and 34 streets and alleys were repaved; the \$1.9 million Shipoke Bypass was completed, a \$644,000 stabilization project was completed in Riverfront Park, repairing significant damage from the Flood of 96 that was undermining the entire Park area; new streetlights, sidewalks, and other infrastructure and amenity improvements were made throughout the city, especially along the main streets known as Capitol Corridors;

(22) On a daily and continuous basis, City agencies and personnel performed thousands of services and tasks, for which neither recognition nor attention were provided, but all of which served to enhance the quality of life in Harrisburg with benefit to citizens, businesses and visitors.

All should know and understand that American cities continue to face major challenges, frequently involving forces and factors over which a local government has no control. Our gains here have been the result of vision, struggle, persistence and arduous effort. The resurgence of Harrisburg in the current era has reversed previous decades of decline but we, too, are subjected to the unique burdens which the Nation and region place solely upon cities. It remains critically important that each of us rededicate ourselves to the furtherance of Harrisburg's best interests as we carry forth our respective roles and duties. The collective and individual efforts of Harrisburg's employees have made history. We owe it to the people we serve to build upon our present day progress by continuing our commitment to a constant, daily effort to be the best at what we have been hired to do for this City.

To the citizens and taxpayers of Harrisburg we dedicate this comprehensive annual report and our full measure of devotion in the days ahead.

A handwritten signature in black ink, reading "Stephen Reed". The signature is stylized with a large, looped "S" and a cursive "Reed".

Stephen R. Reed
Mayor

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HISTORY OF THE DEPARTMENT

The Department of Building and Housing Development has been in existence over 30 years for the purpose of planning, implementing and enforcing codes and programs to maximize the use of land and natural resources for the safety, use and enjoyment of the public. The Department has generally been organized under the Office of the Director including the Bureaus of Housing, Planning and Codes. In 1992, the department was reorganized involving the relocation of the Bureau of Planning so that all three Bureaus were centrally located in Suites 205 and 206 of the Rev. Dr. Martin Luther King, Jr. City Government Center. The reorganization was designed to improve communications between the bureaus, reduce the response time to property owners and businesses, expand the citizen participation process and community outreach, and maximize the efficient use of resources. A new Plans and Permits Unit was established to link all phases of the development process providing a single point of contact for planning development projects, reviewing plans for compliance with all applicable codes, and synchronizing approvals from the various Boards and Commissions. The Unit, which meets on a regular basis, also includes representation from the Bureaus of Police and Fire, and the Office of Engineering.

In spite of the reorganization and the fluctuation of staff from its highest complement of 54 to the current number of positions, 41, the Department has been able to maintain the same service level through the use of volunteers. New programs, resources and procedures have been developed to supplement basic services, provide maximum efficiency and cost effectiveness, and to produce measurable results.

The Department has maintained a high level of service in its housing production programs, code enforcement, and minority contracting opportunities. The department also conducts a wide variety of plan reviews, permitting and inspections in the areas of new construction, rehabilitation, health, flooding, zoning accessibility and historic preservation.

DBHD'S MISSION

Our Mission is to:

Enhance the quality of life in Harrisburg through the development of strong neighborhoods, the creation of a visible difference in the appearance of the City and support for the growth and vitality of our economic and community base.

Our goals are to:

Promote a well-balanced community through effective planning;
Promote viable, safe, attractive neighborhoods;
Promote quality housing and building activities; and
Provide prompt, courteous and responsive customer service.

The objectives of our divisions are:

Office of the Director/Bureau of Housing

Develop strong neighborhoods through the preservation of the existing housing stock, the creation of home ownership opportunities, construction of new housing, and the promotion of the physical, economic and social welfare of the residents.

Measurements and indicators used to evaluate progress include the number of vacant properties acquired; residential dwelling units restored, constructed and sold; vacant lots returned for use; established Adopt-A-Blocks; public improvement and community facility projects; and grants for homeownership, lead hazard reduction, façade improvement, and homeless shelter/services.

Bureau of Codes

To create safer neighborhoods through aggressive codes enforcement on irresponsible property owners and to foster programs that allow citizens to be a part of the solution.

Measurements and indicators used to evaluate progress include the number of plan reviews; building, zoning and health permits issued; property inspections; citations for building, zoning and other code violations and condemnation orders issued; site inspections; buildings cleaned and sealed; and certificates of compliance with building, flood, historic and health codes.

Bureau of Planning

To promote orderly future growth and development of the City through long-range comprehensive planning. To promote and facilitate physical development plans; to preserve and enhance districts of historical and architectural significance. To collect, analyze, and distribute timely information on planning and community development issues. To coordinate the City's Geographic Information System (GIS).

Measurements and indicators used to evaluate progress include the number of development applications reviewed for Harrisburg Planning Commission, Zoning Hearing Board and Historic Architectural Review Board; environmental reviews and clearances for federally funded programs; and comprehensive and neighborhood plans prepared.

The actual accomplishments of each division during 2001 are more fully described in the sections that follow.

OFFICE OF THE DIRECTOR

The Department of Building and Housing Development consists of 41 staff assigned to the following operational divisions: Office of the Director, Bureau of Codes, Bureau of Housing, and Bureau of Planning. The Office of the Director is responsible for directing the operations of the entire department and for managing a number of special projects sponsored by the City. The department lost 8 staff during the year, one new employee was hired, and the remaining duties and responsibilities were redistributed among existing staff.

Boards, Commissions and Public Relations

The Director serves as the City's representative on the following boards and commissions:

- Tri-County Regional Planning Commission
- Harrisburg Area Transportation Study Committee
- Harrisburg Housing Authority
- Harrisburg Redevelopment Authority
- Vacant Property Reinvestment Board
- Electrical Board
- Plumbing Board
- United Way Allocation Committee
- Regional Growth Management Plan
- Enterprise Consortium

Throughout the year, the Director advised the House Urban Affairs Committee on matters relating to code enforcement, urban redevelopment law and the property condemnation process. Additionally, the Director narrated a tour of the midtown/uptown neighborhoods advising Committee members on how infrastructure improvements can be used successfully to stimulate new residential construction and economic development support for small retail and neighborhood service businesses.

A presentation was also made to a statewide development conference on the City's Legacy Lasting Project in South Allison Hill and the department accepted a First Union Award from the Community Action Commission as a partner in the South Allison Hill Neighborhood Action Strategy.

Numerous meetings with HUD officials were conducted throughout the year to discuss major development projects and activities including the City's take over of the Maclay Street apartments, the redevelopment of family public housing projects and single family property disposition through a variety of HUD programs (Revitalization Area, Officer Next Door, Teacher Next Door).

Grants Administration

The Director continued to work with federal, state, and local agencies to identify grant opportunities for a wide variety of projects that were in various stages of development including the PAL Building, a library-museum project, a health delivery system, several homeownership programs, and a variety of community educational programs.

The administration of the Enterprise Community and the Keystone Opportunity Zone continued with a variety of marketing activities, several tours of the projects and two monitoring visits conducted. An expansion application of the KOZ was prepared, but not submitted due to a tie vote of City Council.

In the area of finance, the Director participated in the selection of auditors and worked with bond counsel and Grantors in the refinancing of Strawberry Square and Bell Tower, 333 Market and the Hilton Hotel.

Development Activities

In addition to identifying new revenue opportunities, the Director worked with a number of developers and builders on potential projects and negotiated the acquisition of properties which contributed to future development projects (Lawson Hotel, Zommit Cleaners).

Technical assistance was given to numerous groups looking to expand charter schools, identify sites for new residential construction and locate neighborhood service businesses.

To improve efficiency, effectiveness and support business, the licensing for vendors requiring mercantile and health permits was streamlined; the department assumed a number of the functions of the Redevelopment Authority which continued to downsize; and a coalition of health care providers was established.

BUREAU OF HOUSING

Summary of Accomplishments

| | |
|---|----|
| New or rehabilitated single-family homes produced: | 60 |
| New or rehabilitated single-family homes under development..... | 29 |
| New or rehabilitated single-family homes on the market | 78 |
| New or rehabilitated single-family homes sold..... | 39 |
| New or rehabilitated rental units produced:..... | 12 |
| New or rehabilitated rental units under development: | 8 |
| Existing homeowners assisted:..... | 49 |
| New homeowners (home settlements)*: | 49 |

**Includes Homeownership Impact Loan Program*

| | |
|-------------------|------|
| African American: | 56%* |
| Caucasian: | 32%* |
| Hispanic: | 7%* |
| Asian: | 4%* |

| | |
|--|-----------|
| Average rehabilitation costs** (including lead hazard reduction) | \$ 50,032 |
| Homeownership Opportunities Program: | \$ 73,072 |
| Home Improvement Program: | \$ 20,991 |

***DBHD properties only*

| | |
|--|--------------------------|
| Properties acquired for development: | 28 |
| Properties sold for development or other | 20 |
| Community facilities renovated: | 6 |
| Infrastructure projects | Entire Capital Corridors |

HOMEOWNERSHIP PROGRAMS AND PROJECTS

Homeownership Opportunities Program (HOP)

- Through the HOP program, the City acquires blighted vacant houses for rehabilitation and sale to owner-occupants. Rehabilitation is performed by the City, developers or non-profit agencies.
- DBHD completed the rehabilitation of 7 single-family dwellings for sale to owner-occupants. An additional two units were under construction as of year end. Work included lead hazard reduction.

| ADDRESS | GENERAL CONTRACTOR | COMPLETION DATE | LEAD AMOUNT | TOTAL REHAB COST |
|----------------------------|--------------------|-----------------|-------------|------------------|
| 2344 N 6 th ST. | ALL NORTHERN, INC. | 3/39/01 | \$11,780 | \$74,515 |

| | | | | | |
|--------------|------------------------|---------------|----------|------------------|-------------------|
| 1605 | LOGAN ST. | NAVARRO, INC. | 10/16/01 | 9,955 | 76,655 |
| 540 | SENECA ST | KEMAR | * | 15,170 | 75,346 |
| 2241 | N 6 TH ST | KEMAR | * | 12,581 | 66,913 |
| 2417 | N. 6 TH ST. | KEMAR | * | 11,445 | 80,646 |
| 2156 | N. 7 TH ST | NAVARRO, INC. | * | 8,680 | 74,059 |
| 2158 | N 7 TH ST | NAVARRO, INC. | * | 8,725 | 63,374 |
| TOTAL | | | | \$ 78,336 | \$ 511,508 |

* Substantial (99%+) completion as of Dec 31, 2001

In addition the following units were under construction: 2160 N. 7th Street - Navarro - 40% completed and 2164 N. 7th Street - Navarro - 75% completed.

Non-Profit Housing Development

Habitat for Humanity

- Habitat for Humanity rehabilitates and constructs affordable housing with volunteer labor and donations. Homes are sold at no interest to lower income partner families who invest 350 hours of "sweat equity" into the construction.
- The City has provided CDBG funds for program delivery and limited construction contracts. During the year, Habitat began rehab work on 4 homes and began the process of acquiring 2 (see breakdown below).
- During the year, Habitat constructed 4 new homes and sold 4 all located on N. 13th St: 17, 19, 23, and 25.

| ADDRESS | STATUS |
|----------------------------|---------------------|
| 1408 Zarker St. | HOME SOLD 4/12/01 |
| 1466 Zarker St. | REHAB. 65% COMPLETE |
| 1618 State St. | REHAB. 30% COMPLETE |
| 33 N. 12 th St. | REHAB. 2% COMPLETE |
| 114 Balm St. | REHAB. 1% COMPLETE |
| 42 N. 13 th St. | BEING ACQUIRED |
| 51 N. 13 th St. | BEING ACQUIRED |

Tri-County Housing Development Corporation (TCHDC)

- TCHDC's Capital Corridors project involves the acquisition and rehabilitation of vacant single-unit houses on Derry, S. 13th and S. 17th Streets. Homes are sold to low income households.

- TCHDC sold 2 homes, completed the rehabilitation of 3 units, and had 5 units undergoing rehabilitation at the end of the year (see breakdown below).
- Funding includes HOME, PA DCED, and HUD Lead Hazard Control Grant funds.

| ADDRESS | STATUS |
|------------------------------|----------------------|
| 1525 DERRY ST. | HOME SOLD 10/3/01 |
| 38 S. 17 th St. | HOME SOLD 10/29/01 |
| 36 S. 17 TH ST. | REHAB. 100% COMPLETE |
| 1625 DERRY ST. | REHAB. 100% COMPLETE |
| 32 S. 17 TH ST. | REHAB. 100% COMPLETE |
| 336 S. 17 TH ST. | REHAB. 93% COMPLETE |
| 1623 S. 17 TH ST. | REHAB. 74% COMPLETE |
| 422 S. 17 TH ST. | REHAB. 54% COMPLETE |
| 437 DERRY ST. | REHAB. 18% COMPLETE |
| 33 S. 17 TH ST. | REHAB. 24% COMPLETE |

Harrisburg YouthWorks Project of Diakon Lutheran Social Ministries

- Diakon Lutheran Social Ministries/Harrisburg YouthWorks began rehabilitation of 2 vacant, blighted houses at 2160 and 2164 N. 7th Street, achieving 40% and 75% completion, respectively, by the end of the year. Rehab will be completed under the HOP program (see HOP).
- Rehabilitation was performed by youth doing community service through the YouthWorks Program, an AmeriCorp Service program.
- Seven corps members graduated from the YouthWorks program in September.
- Funding: CDBG, AmeriCorp, Diakon Lutheran Social Ministries general fund.

Wesley Union Community Development Corporation (WUCDC)

- WUCDC, a certified Community Development Housing Organization (CHDO) is undertaking a two-phase homeownership project in Uptown Harrisburg.
- The project acquired all Phase I lots this year, which include four lots at 2202, 2204 N. 5th Street and 525 and 527 Emerald Street, and new construction of 3 single-family houses. One house will be constructed on the combined 5th Street lot and two houses will be constructed on the Emerald Street lot.
- PA DCED funds were committed to the project; all other funding sources were committed.
- City of Harrisburg funding includes HOME grants of \$10,879 (FY1999) in seed money, \$95,000 for the project (FY2000) and \$100,000 DCED (FY 2001).
- The second phase of the project includes land acquisition and construction of four new single-family homes at 506, 508, 510, and 512 Emerald Street.

- CDBG funds in the amount of \$145,000 (FY2001) was awarded to Phase II this year.

Summit Terrace

- Phase III of the Summit Terrace Revitalization Project involved the construction of 7 new town homes for sale to owner-occupants; 26 homes were completed in Phases I, II, and III. The non-profit developer is Susquehanna Housing Initiatives.
- Construction was completed at all 7 homes and 4 of the houses sold this year (see breakdown below).

| ADDRESS | | STATUS |
|---------|------------|-------------------|
| 59 | Balm St. | HOME SOLD 3/9/01 |
| 35 | Balm St. | HOME SOLD 4/12/01 |
| 27 | Balm St. | HOME SOLD 6/7/01 |
| 1222 | Walnut St. | HOME SOLD 7/17/01 |
| 1220 | Walnut St. | 100% COMPLETE |
| 141 | Balm St. | 100% COMPLETE |
| 143 | Balm St. | 100% COMPLETE |

HOP Investor Rehabilitation

- The HOP Investor program requires developers to purchase single family property, which requires extensive rehabilitation, from DBHD, and secure their own financing and take responsibility for all marketing and sales. DBHD provides "gap" financing in an amount equal to the difference between the reasonable cost of required repairs and the net funds generated by the sale of the property at prevailing neighborhood values.
- 1315 James Street, a single family home, was completed in December 2001. The property was then offered for sale to an owner-occupant. The total project cost is \$72,000. The developer provided \$42,000 cash; the City provided \$30,000 in gap financing.
- 1631 Green Street, another single family home was completed in December 2001. The total project cost was \$69,000. The developer provided \$36,650 cash; the City provided \$32,350 in gap financing. The property was sold to an owner occupant on Nov 27 2001 for \$ 92,650.

Market Place Townhomes

- Market Place is a City townhouse development in the Midtown area near the Broad Street Market. A total of 38 homes were constructed in phases I and II in previous years and all have been sold.

- The City held negotiations with several developers/builders for the initiation of Phase III and future completion, which would take the complete project up to 100 homes.

Capitol Heights

- Capitol Heights represents Harrisburg's latest development of town homes, duplexes and single-family homes in the Lottsville neighborhood. Struever Rouse Homes began construction of Phase I in 2000 and continued through 2001. Base home prices for this market rate development range from \$95,000 to \$130,000 but buyers can choose numerous options for an additional price. Buyers can purchase a home for as little as \$1,000 total cash "down"; other incentives include 10 year property tax abatement, mortgage tax credit certificates, and closing cost assistance.
- The estimated Phase I private investment is \$2.6 million in construction and development costs and \$3.7 million in permanent financing, for a total of \$7.3 million in private investment.
- The City supported the privately-financed housing development with land acquisition, demolition of 48 structures, and over \$2.3 million in infrastructure improvements, including street reconstruction and paving, installation of water and sewer lines, sidewalks, antique-style street lamps and street trees. The City's total investment exceeded \$4,870,000.
- As of December 31 2001, the developer had sold 16 homes (including one settlement in the year 2000) and had 11 contracts for future settlements. Actual sales prices, after option purchases, ranged from \$95,700 to \$157,000 with the average sales price of \$126,930. The income range of buyers was \$30,000 to \$80,000. Five of 16 buyers were single female head-of-household; seven of 16 homebuyers were Black, and nine of 16 homebuyers were white.

Melrose Gardens

- S & A Homes completed the construction of eight single-family, market rate homes at 24th and Swatara Streets in the Bellevue Park neighborhood.
- DBHD completed construction of sewer and water laterals serving the dwellings.
- The developer sold 6 of the 8 homes in 2001 and had contracts for the sale of the remaining two. The complete project sold out in four months. Sales prices ranged from \$109,900 to \$125,100. Buyer's incomes ranged from \$37,000 to \$57,000. Buyer ethnic characteristics included 3 Black, 1 Hispanic, 2 Asian, 2 White.

Home Sales

- A total of 39 homes were sold. (This includes renovated and newly constructed homes sold by the City and both non-profit and for-profit developers.)
- The City sold 6 homes in its HOP/Marketplace; Habitat sold 5 homes; and Tri-County HDC sold 2 homes; SHI sold 4. Private developers sold 22 homes.
- Average sale price of the city and non-profit's affordable housing programs: \$50,678. Average sales price of the developers' market rate housing developments: \$124,399.

- Buyer information:

Race/Ethnicity: 23 Black (56%), 13 White (32%), 3 Hispanic (7%) 2 Asian (4%)

Income: 26 middle income (63%), 15 low/moderate income (37%)

| <u>ADDRESS</u> | <u>DEVELOPER</u> | <u>CLOSING DATE</u> | <u>SALES PRICE</u> |
|---------------------------|------------------|---------------------|--------------------|
| 635 MUENCH ST. | DBHD | 6/29/01 | \$41,500 |
| 1624 STATE ST. | DBHD | 5/31/01 | \$54,000 |
| 629 GEARY ST. | DBHD | 5/24/01 | \$34,000 |
| 511 SENECA ST. | DBHD | 8/28/01 | \$40,500 |
| 509 SENECA ST. | DBHD | 4/20/01 | \$41,500 |
| 1408 ZARKER ST. | HABITAT | 4/12/01 | \$31,815 |
| 17 N 13 th ST. | HABITAT | 10/2/01 | \$50,000 |
| 19 N 13 th ST. | HABITAT | 10/2/01 | \$50,000 |
| 23 N 13 th ST. | HABITAT | 7/27/01 | \$50,000 |
| 25 N 13 th ST. | HABITAT | 11/30/01 | \$50,000 |
| 1525 DERRY ST. | TCHDC | 10/03/01 | \$47,000 |
| 38 S 17 TH ST. | TCHDC | 10/29/01 | \$58,500 |
| 59 Balm St. | SHI | 3/09/01 | \$59,900 |
| 35 Balm St. | SHI | 4/12/01 | \$58,000 |
| 27 Balm St. | SHI | 6/7/01 | \$61,000 |
| 1222 Walnut St | SHI | 7/17/01 | \$54,900 |
| 1421 Fulton St | DBHD | 6/13/01 | \$68,900 |
| 1631 Green St | DBHD/J. Roberts | 11/27/01 | \$ 92,650 |
| 1729 Logan St | SRH | 4/27/01 | \$124,890 |
| 1717 3 RD St | SRH | 8/3/01 | \$125,095 |
| 1714 Logan St | SRH | 5/30/01 | \$96,200 |
| 1733 Logan St | SRH | 3/30/01 | \$95,720 |
| 1722 Logan St | SRH | 6/11/01 | \$146,472 |
| 1720 Logan St | SRH | 6/13/01 | \$115,890 |
| 1725 Logan St | SRH | 7/13/01 | \$128,000 |
| 1731 Logan St | SRH | 10/12/01 | \$130,510 |
| 1712 Logan St | SRH | 10/5/01 | \$134,542 |
| 1707 N 3 rd St | SRH | 7/24/01 | \$145,372 |
| 1718 Logan St | SRH | 9/30/01 | \$117,500 |
| 1716 Logan St | SRH | 12/6/01 | \$131,540 |
| 1719 N 3 rd St | SRH | 12/18/01 | \$152,405 |

| | | | | |
|------|----------------------|-----|----------|-----------|
| 1713 | N 3 rd St | SRH | 11/30/01 | \$157,005 |
| 1711 | N 3 rd St | SRH | 12/28/01 | \$131,885 |
| 2405 | Swatara St | S&A | 12/13/01 | \$120,312 |
| 2407 | Swatara St | S&A | 10/13/01 | \$110,090 |
| 2409 | Swatara St | S&A | 10/23/01 | \$125,100 |
| 2411 | Swatara St | S&A | 12/14/01 | \$120,600 |
| 2413 | Swatara St | S&A | 9/28/01 | \$109,900 |
| 2415 | Swatara St | S&A | 7/27/01 | \$125,100 |

Acquisition

28 properties were acquired during the year:

| <u>ADDRESS</u> | <u>DATE</u> | <u>PURPOSE</u> |
|----------------------------|-------------|---------------------|
| 209 CRESCENT ST. | 3/30/01 | INVESTOR/RENTAL |
| 211 CRESCENT ST. | 3/30/01 | INVESTOR/RENTAL |
| 220 CRESCENT ST. | 4/16/01 | HOP |
| 222 CRESCENT ST. | 4/16/01 | HOP |
| 1421 DERRY ST. | 3/30/01 | DEMO |
| 1202 HAEHNLEN ST. | 3/30/01 | DEMO/FOR-SALE |
| 1204 HAEHNLEN ST. | 3/30/01 | DEMO/FOR-SALE |
| 1206 HAEHNLEN ST. | 3/30/01 | DEMO/FOR-SALE |
| 1208 HAEHNLEN ST. | 3/30/01 | DEMO/FOR-SALE |
| 1208A HAEHNLEN ST. | 3/30/01 | DEMO/FOR-SALE |
| 630 KELKER ST. | 3/30/01 | HOP |
| 1724 N 3 RD ST. | 1/22/01 | CAPITOL HEIGHTS |
| 2401 N 5 TH ST. | 3/30/01 | INVESTOR |
| 2232 N 6 TH ST. | 3/30/01 | INVESTOR |
| 2301 N 6 TH ST. | 1/11/01 | INVESTOR/COMMERCIAL |
| 2303 N 6 TH ST. | 1/11/01 | INVESTOR/COMMERCIAL |
| 2305 N 6 TH ST. | 1/11/01 | INVESTOR/COMMERCIAL |
| 2307 N 6 TH ST. | 1/11/01 | INVESTOR/COMMERCIAL |
| 2309 N 6 TH ST. | 1/11/01 | INVESTOR/COMMERCIAL |
| 2311 N 6 TH ST. | 1/11/01 | INVESTOR/COMMERCIAL |
| 2315 N 6 TH ST. | 6/12/01 | INVESTOR/COMMERCIAL |
| 2317 N 6 TH ST. | 6/12/01 | INVESTOR/COMMERCIAL |

| | | |
|----------------------------|---------|---------------------|
| 2321 N 6 TH ST. | 1/11/01 | INVESTOR/COMMERCIAL |
| 2323 N 6 TH ST. | 6/12/01 | INVESTOR/COMMERCIAL |
| 2325 N 6 TH ST. | 11/3/01 | INVESTOR/COMMERCIAL |
| 2329 N 6 TH ST. | 1/11/01 | INVESTOR/COMMERCIAL |
| 510 SAUL ALLEY | 1/11/01 | HOP (LOT ADD-ON) |
| 532 SENECA ST. | 3/30/01 | HOP |

Acquisition of 4 Repository Sale properties was pending at year's end. Another 6 properties were forwarded to HRA for completion of acquisition in 2001.

Sale of Vacant Lots

A total of 20 lots were sold during the year:

- Capitol Heights: 14 former parcels were transferred to Struever Rouse Homes in December 2001.

Other lots sold during the year included:

- 2232 Atlas Street sold on 12/19/01 for \$200
- 928 Grand Street sold on 3/02/01 for \$200
- 315 Nectarine Street on 9/28/01 for \$100
- 614 Woodbine Street on 3/02/01 for \$300
- 1302 Bailey Street on 9/21/01 for \$1
- 2401-2415 Swatara Street on 3/21/01 for \$52,500

Homeownership Impact Loan (HIL)

- The HIL Program provides forgivable loans of up to \$10,000 to help stable renters buy the single-family house they currently rent. To qualify, homebuyers must be low/moderate income.
- Ten loan closings were held:

| | <u>ADDRESS</u> | <u>CLOSING DATE</u> | <u>PRICE</u> |
|------|----------------|-------------------------|--------------|
| 1944 | MULBERRY ST | 1/26/01 | \$46,900 |
| 415 | WOODBINE ST | 3/8/01 | \$33,000 |
| 123 | CONOY ST | 3/30/01 | \$75,000 |
| 1946 | MULBERRY ST | 5/11/01 | \$47,500 |
| 2241 | GREENWOOD ST | 5/21/01 | \$55,000 |
| 228 | S 17TH ST | 5/29/01 | \$25,000 |
| 3211 | N 6TH ST | 7/27/01 | \$39,000 |
| 1335 | N 15TH ST | 9/21/01 | \$25,000 |
| 1309 | N 2ND ST | 10/30/01 | \$45,000 |
| 1961 | BELLEVUE RD | 10/25/01 | \$57,000 |

- The racial ethnic characteristics of the participants were: 60% black, 40% white. Two buyers were very low income (0-30% of AMI); one buyer was low income (31-

50% AMI) and the remaining seven were moderate income (51-80%AMI). 6 of the 10 buyers were female-headed households. The average sales price was \$44,840.

Home Improvement Program (HIP)

- The HIP Program provides grants and loans for the rehabilitation of homes owned and occupied by low and moderate income homeowners.
- 15 homes were completed; 12 of these homes also received lead hazard reduction.

| ADDRESS | GENERAL CONTRACTOR | COMPLETION DATE | PRIVATE FUNDS | HIP GRANT | LEAD FUNDS | REHAB COST |
|------------------------------|--------------------|-----------------|-----------------|------------------|------------------|------------------|
| 311 CRESCENT ST | NUHAUS, INC. | 9/14/01 | 0 | \$10,935 | \$11,500 | \$22,435 |
| 15 EVERGREEN | NUHAUS, INC. | 3/19/01 | 0 | \$8,885 | \$4,500. | \$13,385 |
| 1631 MARKET ST. | MARROQUIN | 9/28/01 | \$4,826 | \$15,000 | \$18,625 | \$38,451 |
| 2018 MARKET ST. | ALL NORTH | 1/19/01 | 0 | \$12,550 | \$8,015 | \$20,565 |
| 2707 N. 4 TH ST. | NAVARRO | 12/11/01 | 0 | \$7,480 | \$11,500 | \$18,980 |
| 220 S. 20TH ST. | MARROQUIN | 3/19/01 | 0 | \$18,885 | \$10,000 | \$28,885 |
| 656 RADNOR ST. | NUHAUS, INC. | 11/8/01 | 0 | \$13,805 | \$6,190 | \$19,995 |
| 652 EMERALD ST. | NUHAUS, INC. | 5/31/01 | 0 | \$15,485 | 0 | \$15,485 |
| 2415 REEL ST. | NAVARRO | 1/11/01 | 0 | \$13,460. | 0 | \$13,460 |
| 2556 N. 5 TH ST. | NUHAUS, INC. | 2/28/01 | 0 | \$14,885 | 0 | \$14,885 |
| 2030 N. 4 TH ST. | NAVARRO | 2/7/01 | \$2,531 | \$15,669 | \$6,580 | \$24,780 |
| 510 S. 15 TH ST. | NAVARRO | 11/9/01 | \$3,897 | \$15,000 | \$12,668 | \$31,565 |
| 1720 NORTH ST. | NUHAUS, INC. | 11/8/01 | 0 | \$9,690 | \$11,900 | \$22,590 |
| 534 GRAHAM ST. | NUHAUS, INC. | 11/5/01 | 0 | \$7,805 | \$6,045 | \$13,850 |
| 1328 WILLIAM ST. | NAVARRO | 12/17/01 | 0 | \$8,845 | \$1,335 | \$10,180 |
| 1458 S. 13 TH ST. | NAVARRO | 12/17/01 | 0 | \$8,845 | \$1,335 | \$10,180 |
| TOTAL | | | \$11,254 | \$188,380 | \$203,255 | \$335,861 |

An additional 9 properties were under construction as of 12/31/01 at various levels of completion:

443 S. 13th Street - 30% complete
 548 Curtin Street - 85%
 1500 S. 13th Street - 99%
 558 Dunkle Street - 95%
 2247 N. Third Street - 85%
 1706 N Fifth Street - 99%
 1509 Swatara Street - 40%
 22 N. 19th Street - 20%
 2120 Kensington Street - 35%

Christmas in April-Greater Harrisburg

Work teams of skilled and unskilled volunteers performed home improvements for 15 low income, elderly and handicapped homeowners one Saturday in April. Most homeowners were referred from the DBHD waiting list for the Home Improvement Program; staff assisted Christmas in April by screening 26 homeowners who had applied for program assistance.

Lead-based Paint Hazard Control Program

- The City's Lead-Based Paint Hazard Control Program addresses lead hazards in residential properties, provides code inspections of rental properties, and public education activities through a partnership with Pinnacle Health System's Childhood Lead Poisoning Prevention Center (CLPPP).
- The program is funded by a \$1.2 million HUD Round VI Lead Paint Hazard Control Grant and a \$950,000 Round II Lead Based Paint Hazard Control Grant from the PA Department of Health. The direct federal grant is expended to address lead paint hazards in vacant houses being rehabilitated for sale to homebuyers and in rental property developed by non-profit agencies. The state grant is used to address lead hazards in owner-occupied homes and in Section 8 properties owned by private landlords.
- 35 properties received dust wipe clearances, including 16 which were performed at rental properties completed by the Section 8 Lead-Hazard Control Program. An additional 4 Section 8 projects were pending at the end of the period.
- Lead paint inspections and assessments, using XRF testing, were conducted at 38 other units, including Section 8 properties, in preparation for lead hazard reduction in the upcoming year.

Lead Poisoning Prevention Educational Program

- The City's Department of Building and Housing Development worked with the PinnacleHealth Childhood Lead Poisoning Prevention Program (CLPPP) to provide educational activities designed to teach young children and their families how to prevent lead poisoning.
- The Lead Poisoning Prevention educational program continues to utilize Stomp, the DBHD mascot. Stomp has been very effective in getting the "Stomp Out Lead Poisoning" message to children through interactive song and dance. Children who participated in the program received a T-shirt, backpack, a Stomp coloring book with crayons, and educational materials to take home.
- In 2001, the educational program was presented at an educational event in conjunction with the ARC of Dauphin County, the Hispanic Center Head Start, at the State Capitol during Public Health Week and at Miss Kay's Daycare. In August, the kickoff for the Let's Get Lead-U-Cated program was held at the City Government Center. The Let's Get Lead-U-Cated theme will be presented during the coming year at events where Stomp is present. Stomp also made an appearance during the Fright Night train ride on City Island.
- The Public Health Nurse participated in informational displays at the Pennsylvania State Farm Show, the Pennsylvania Home Builder's Show,

Whitaker Center for Science and the Arts, Medical Education Day, and at various Health Fairs held in the city.

- The Public Health Nurse continues to educate on a one on one basis with families as lead hazard risk assessments are performed. The PHN also tests children for lead poisoning and works with families to ensure that children will not become lead poisoned during the rehabilitation process.

Blood Lead Level Screenings

- Pinnacle Health System's Childhood Lead Poisoning Prevention Program (CLPPP) conducted blood lead level screenings at fixed sites such as Head Start centers and day care centers and clinics, as well as door-to-door.
- 1,226 children in the Harrisburg area were screened with the results showing 354 children (29%) had blood lead levels ≥ 10 ug/dL (micrograms/deciliter).

Façade Improvement Program (FIP)

- The FIP program provides grants of up to \$2,500 per building elevation for facade improvements to residential properties on the Capital Corridors. Owners must pay for at least 50% of project costs.
- Three FIP projects were approved during the year. Façade improvement work was initiated and completed all three of these properties. Additional five projects were started.

| <u>ADDRESS</u> | <u>FIP GRANT</u> | <u>PRIVATE FUNDS</u> | <u>TOTAL COST</u> |
|--------------------------------|------------------|----------------------|-------------------|
| 2557 N, 6 TH STREET | \$2,395 | \$2,395 | \$4,790 |
| 2000 N. 3 RD STREET | \$2,500 | \$2,500 | \$5,000 |
| 2000 N. 3 RD STREET | \$2,500 | \$2,930 | \$5,430 |
| 1934 N. 3 RD STREET | \$2,427.50 | \$2,427.50 | \$4,855 |

RENTAL PROJECTS AND PROGRAMS

Maclay Street Apartments

- The US Department of Housing and Urban Development foreclosed on the 300 unit Maclay Street Apartments in December 2000. The property had been in the hands of a Trustee since November 1997 due to the criminal management of the previous owners. The property is a low income, Section 8 assisted development.
- The City will determine the buyer and future owner/developer of the property. DBHD initiated this process by releasing a Request for Proposals on November 28 2001, after months of negotiation with HUD on the scope of required repairs needed to turn-around the property. DBHD will require developers to create a minimum of 29 units of homeownership in the development. Proposals were due to be submitted on January 29, 2002.
- The City plans to commit up to \$500,000 in CDBG funds for homeownership and is seeking a \$1.4 million HUD Up-Front Grant for the remaining rental units.

Rental Rehabilitation Program

- The Rental Rehabilitation Program provides low interest, long-term loans for rehabilitation of quality, affordable rental units. At least 51% of the units must be occupied by low or moderate-income households.
- The program was suspended for much of 2001 due to staff vacancies and the need to revise the program's terms and conditions of loans.
- One project containing 8 units was underway in 2001:

| ADDRESS/OWNER | # UNITS | LOAN CLOSING | PROJECT COST | PRIVATE FUNDS | RRP LOAN | STATUS |
|---------------------|------------|-----------------|-----------------|------------------|-------------|-----------------|
| 2000-2004 STATE ST. | 8 | 5/26/00 | \$257,083 | \$209,760 | \$47,323 | 45% COMPLETE |

- One project, located at 1213 Swatara Street, was cancelled during construction due to the owner's inability to complete the work in the time frame required. DCHD's loan was re- paid in full and cancelled.

Market Court Apartments

- MLK Development Corporation (MLKDC), a non-profit qualified Community Based Development Organization (CBDO), completed construction in November this year on Market Court, a new housing development of 12 apartments at 1211-1221 Market Street. The apartments are 100% occupied by low and moderate-income households.
- The total project cost was over \$1.8 million. The City provided CDBG and HOME funds in the form of a repayable loan of \$455,918. Other project funding includes PA DCED, and Federal Home Loan Bank.
- Low Income Housing Tax Credits were \$148,247, which yielded equity of over \$1.1 million for this project.

NEIGHBORHOOD FACILITIES

Mount Pleasant Plaza

- The non-profit Community Action Commission, in partnership with Pak's Market, is rehabilitating the property at 1304 and 1312-1314 Derry Street by creating 6400 square feet of commercial retail space for a minimum of 3 market stands/kiosks for local merchants and by installing related site improvements. The space will be leased to businesses which are commercial/retail services serving low and moderate-income persons in the immediate neighborhood.
- PA DCED committed \$431,000 of Community of Opportunity grant funds to the project.
- The City committed funding of \$250,000 CDBG (FY2001)
- The developer initiated architectural design work.

Mount Pleasant Hispanic American Center

- This project involves the substantial renovations of an historic former school building at 301 S. 13th Street (in the Enterprise Community) to preserve the building, update major systems, and comply with local and federal building requirements.
- The Center provides a host of services to the South Allison Hill and Hispanic Community: case management, a food bank, clothing bank, English as a second Language classes, employment services, drug and alcohol counseling, GED classes, after-school tutoring, community AIDS prevention education, a day care center, and a family clinic.
- City Allocations: CDBG: \$511,825 (FY 97, FY 98, FY 99, FY00). Enterprise Community: \$10,658 (The City has allocated a total of \$770,915 in CDBG funds since FY93.)
- Phase VI rehabilitation included pointing of exterior brick and interior wall repairs; work started in November 2000 and was complete June 2001.

Central Allison Hill Community Center

- Central Allison Hill Community Center, a recreational facility at 1524 Walnut Street (in the Enterprise Community), received CDBG allocations for HVAC repairs and installation of a sprinkler and restrooms for a daycare center.
- During the year, DBHD staff sought a qualified architect/consultant for the HVAC system, which was awarded, and work will begin in mid April, 2002. The restroom renovations are conditioned on DPW licensing of a daycare program at the Center. Bid package for a Sprinkler System was developed and will be released mid-April, 2002.
- CDBG Allocations: \$94,800 (FY97, 99, 00, 01)

Camp Curtin YMCA

- The City allocated CDBG funds for improvements to the Camp Curtin YMCA that serves a low/moderate income area in Uptown Harrisburg. Funded improvements include exterior renovations, installation of windows, roof repair, handicap-accessible restrooms and graffiti removal, HVAC repairs and marquee sign.
- CDBG Allocation: \$287,500 (FY 99, 01)
- Exterior renovations, installation of windows, and handicap-accessible restrooms began in July and was 100% complete January 2001.
- Specifications were developed for roof repairs and graffiti removal and will be released for bids at the end of April, 2002.

Goodwill Community Campus

- The City awarded \$25,000 in CDBG FY2000 funds to provide partial funding for renovation of Goodwill's employment and training facilities including roof replacement and construction of a dumpster/compactor enclosure.
- Bids were submitted in January and work was completed April 30, 2001.

CHILD CARE CENTERS

Pride of the Neighborhood Academies

- A sprinkler system was installed at Pride of the Neighborhood Academies day care center at 5th and Seneca Streets. Work was completed in May. Additional work included installation of new doors to correct a fire violation; this work was set completed in June 2001.
- CDBG Allocations: \$25,000 (FY98, FY99)

INFRASTRUCTURE IMPROVEMENTS

Lottsville Neighborhood Infrastructure Improvements

- This project included installation of water and sewer mains and laterals, street reconstruction and paving, installation of sidewalks, street trees, and antique-style street lights in Lottsville neighborhood where the Capitol Heights housing development is underway.
- Project cost: \$2.3 million (CDBG and Section 108)
- Work was completed December 22, 2000.

Capital Corridors Infrastructure Improvements

- The Capital Corridors Infrastructure Improvements Project includes planting of street trees, street lights, and sidewalk and curb repair on targeted blocks of Harrisburg's major streets.
- The improvements are designed to produce a dramatic visual difference in the appearance and amenity of these major thoroughfares. The infrastructure improvements complement the housing restoration underway on the Capital Corridors as a result of the City's concentration of public funding to these targeted blocks. These revitalization efforts are expected to trigger a spin-off benefit to adjacent neighborhoods and increase property values.
- The areas addressed include N. 3rd Street (Reily to Seneca Street), N. 6th Street (Maclay to Division Street), State Street (13th to 18th Street), Market Street (Cameron to 18th Street), Mulberry Street (bridge to 13th Street), Derry Street (Mulberry Street to 18th Street), 13th Street (State to Paxton Street), and 17th Street (State to I-83).
- The total project cost is \$ 4,214,600. Architectural/ engineering contracts totaling \$ 65,200 were awarded to H. Edward Black and Associates and John H. Griffith. The general construction contract of \$4,149,400 was previously awarded to Rogele, Inc. Construction sub-contracts went to Black Landscape Contracting, a Section 3 business, for \$157,033. Another Section 3 and MBE business, JAM Electrical Systems, Inc, received a sub-contract of \$1,052,098.
- Construction was approximately 92% complete as of December 31, 2001.

Market Place Infrastructure Improvements

- The project involves infrastructure improvements, including installation of sidewalks, trees, and additional antique-style street lamps.
- A contract was awarded to Rogele, Inc., Black Landscaping and JAM Electrical Systems as part of the Capital Corridors Infrastructure Improvements project.
- Project cost: \$386,618
- Construction was completed as of December 31, 2001.

ECONOMIC DEVELOPMENT PROJECTS

Commercial/ Industrial Property Acquisition/Disposition

- DBHD marketed vacant commercial properties located along the Third Street Capital Corridor:
 - The Furlow Building (1222-1224 N. 3rd Street) was listed with Bill Gladstone of NAI/CIR Realty for \$115,000.
 - The PAL Building (1110 N. 3rd Street): DBHD is working with two partners in seeking funding sources for the complete restoration and re-use of the property as it was originally constructed.

NEIGHBORHOOD IMPROVEMENT INITIATIVES

Adopt-A-Block Program

- DBHD provides tools, equipment, signs, etc. to help groups conduct neighborhood cleanups and beautification projects.
- 14 new blocks were adopted; a total of 229 blocks are adopted by 132 captains.
- Program expansion and the solicitation of private business support was extremely curtailed in 2001 due to staff vacancies in DBHD.

Adopt-A-Lot Program

- City-owned vacant lots can be leased by individuals or groups for \$1 per year for urban gardening.
- 16 lots were adopted this year. (The number of available lots has decreased due to the sale of properties to adjacent property owners and pending development projects.)

Property Maintenance

- The Bureau maintained an inventory of 500 lots and 55 vacant houses owned by the City and HRA. This inventory of public property includes all properties acquired for HOP, new construction projects, and non-profit organizations.
- The Bureau paid utility bills totaling over \$35,000 and ensured that grass was cut and snow removed on all properties.
- The Bureau awarded \$68,337 in property maintenance jobs to small, independent contractors.

HOMELESSNESS ASSISTANCE

Continuum of Care

- The Housing Bureau provides staff and consulting services to the Capital Area Coalition Against Homelessness for the development and implementation of a regional homeless assistance strategy. This is done in cooperation with Dauphin County, the Greater Harrisburg Foundation, and the Capital Area United Way.
- The regional Continuum of Care was completed on May 25 2001.
- As a result, in 2001 five Coalition agencies received HUD grants totaling of \$1,277,278 as follows:
 - Dauphin County Housing Authority - Shelter Plus Care (Permanent Housing) \$478,440
 - Shalom House After-Care Rental Asst. Program (Permanent Supportive Housing) \$229,819
 - YWCA of Greater Harrisburg - Post-Transitional Housing (Permanent Supportive Housing) \$333,381
 - The Program for Female Offenders - Promise Place Transitional Supportive Housing \$138,157
 - Keystone Community Mental Health Services - Supportive Services for Persons with Mental Illness \$97,481
- In October, 2001, preparations began for the development of the 2002 Continuum of Care.

Emergency Shelter Grant Allocations

- DBHD allocated \$99,000 in FY2001 HUD Emergency Shelter Grant (ESG) funds to agencies that provide services to homeless persons and families:

| <u>AGENCY</u> | <u>ESG FUNDS</u> | <u>PURPOSE</u> |
|---------------------------|------------------|----------------------------|
| Christian Churches United | \$ 50,000 | Emergency Shelter Vouchers |
| Shalom House | \$ 30,750 | Transitional housing/women |
| Keystone Service Systems | \$ 18,250 | Mental Health counseling |
| TOTAL | \$ 99,000 | |

PORTFOLI MANAGEMENT

In 2001, the Housing Bureau administered the FNMA Downpayment Assistance Loan Program, which provided loans to homebuyers for the purchase of homes in Capital Heights. To date eight loans (including a year 2000 settlement) totaling \$41,292 have been issued. Housing staff monitors the collection of these loans on a monthly basis.

In January 2000, the Housing Bureau approved and released the annual Rental Assistance payment for Washington Square Phase II. The payment was \$267,379 and is intended to keep rents affordable to low and moderate income households. It is funded with a Housing Development Action Grant originally received in the late 1980's.

The Housing Bureau is servicing a portfolio of 71 loans to homeowners, landlords and developers with an original principal value of \$828,173.56. This portfolio provides annual program income, which is used to fund additional housing activities.

CONSOLIDATED PLAN

The unit prepared the Consolidated Plan as required by HUD and continued working with HUD to prepare the 2001 Consolidated Action Plan for CDBG, HOME and ESG funding.

WAGE AND LABOR ENFORCEMENT

During the 2001 calendar year, the Housing Bureau administered the Davis -Bacon Wage Act and Section 3 of the Housing and Community Development Act on the following projects. Several were continuing from 2000.

| Project | Contractor | Amount | Complaints & Investigations | Corrections & Restitutions |
|---|-----------------------|---------------|--|---------------------------------------|
| Market Court Apts. | Washington & Dowling | \$1,213,613 | 4 | 3 |
| Camp Curtin YMCA | Miller & Norford | \$64,900 | 2 | 0 |
| PAL Roof | Allied Roofing | \$97,876 | 3 | 0 |
| Capitol Corridors Site Improvements | Rogelee | 4,149,410 | 5 | 0 |
| Hamilton Health Center | Bill Jackson Services | \$49,750 | 1 | 0 |
| Summit Terrace Neighborhood Center Roof | Jackson Enterprises | \$6,680 | 0 | 0 |
| Mt Pleasant Hispanic Center Phase IV | Jocanz | \$186,000 | 0 | 0 |
| Summit Terrace Phase III | Dorgan & Zuck | \$622,098 | 1 | 1 |

STAFF DEVELOPMENT

The Housing Bureau staff participated in the following training opportunities in 2001:

- Re-certification, Lead-based Paint Risk Assessors – August 23.
- Public Bid and Contracts Seminar - February 7.
- National Lead-Safe Housing Conference - May 15 - 18.
- “Essentials of Communication” Seminar - September 20.
- Neighborhood Reinvestment Training - August 20 - 24
- Council for Urban Economic Development Annual Conference - Sep 9 - 12
- Pennsylvania Community Building Conference - October 30 – 31
- Fundamentals of Successful Project Management - November 7 – 8
- Lead Supervisor Training - January 17 - 21
- HUD Lead-Paint Up-Date - February 8 - 10

- Contractor Workshop - February 24
- Business Writing - March 1
- HUD/Home Basics Seminar - March 9 - 10
- National Lead Grantee Conference - February 11- 13
- Neighborhood Reinvestment Training Institute, August 20-24: a) Real Estate Financing Nuts and Bolts b) Project Feasibility Analysis

Due to the **merger of HRA-City functions**, the Housing Bureau assumed responsibility for the following HRA projects:

- Mortgage Tax Credit Certificates
- Property Disposition
- Property Acquisition
- Penn-Green Management and Sales
- Labor Standards Enforcement

Resignations:

Victoria Artis
 Paul Bahn
 Louis D. Colon
 Deborah Ritchey
 Kelly Lesh (contract employee)
 Sonya Baskins (bargaining unit)

Promotions:

Christine Howe
 Darrell Livingston
 Raymond Spencer Jr
 Karen Orlando (contract employee)

New Hires:

Jennifer Thompson
 Mark Stone

Continuing vacancies:

Property Manager
 Associate Project Manager
 Rehabilitation Specialist

BUREAU OF CODES

Inspections

In 2001, the Bureau of Codes took aggressive measures to achieve compliance with City codes. The Bureau:

- served 48 housing warrants on 16 individuals;
- implemented mandatory injunctions with Dauphin County Court to force the abatement of violations on 4 properties;
- responded to 3,812 complaints
- issued 873 citations to property owners who failed to correct violations
- placarded 386 properties as unfit for human habitation;
- conducted 3,136 inspections for building permit compliance;
- issued 115 condemnation orders;
- brought 2,838 violations or properties into compliance;(compliance includes buyers and rental inspections)
- inspected 8 properties following drug raids, resulting in 3 being brought into compliance within 30 days;
- conducted 2,229 Rental inspections;
- conducted 1,617 Buyer's Notification Inspections;
- conducted 21 Rooming House inspections.

In-House Demolition Program

- During the first full year of operation of the In-House Demolition Program, a total of 67 dilapidated structures were demolished.
- Based on the current cost analysis associated with city demolition, the city maintains substantial savings compared to bid out contracting costs for demolition.
- Approximately 80 additional properties are slated for demolition in the coming year.

| Address | Cost | Address | Cost |
|------------------------|--------------|-----------------------|--------------|
| 232 S. 13 Street | \$ 14,457.57 | 1425 N. 3rd Street | \$ 9,500.00 |
| 234 S. 13 Street | \$ 14,457.57 | 636 Harris Street | \$ 2,000.00 |
| 1421 Derry Street | \$ 13,050.79 | 634 Harris Street | \$ 2,000.00 |
| 1423-25/2 Derry Street | \$ 14,641.27 | 621 Harris Street | \$ 8,826.35 |
| 336A Hummel Street | \$ 24,999.97 | 1257 Walnut Street | \$ 8,747.13 |
| 317-19 Hummel Street | \$ 22,261.28 | 78 N. 14th Street | \$ 5,650.34 |
| 309 Buckthorn Street | \$ 4,079.74 | 76 N. 14th Street | \$ 5,207.64 |
| 311 Buckthorn Street | \$ 3,936.76 | 179 N. 15th Street | \$ 14,306.28 |
| 313 Buckthorn Street | \$ 3,728.29 | 177 N. 15th Street | \$ 8,548.87 |
| 315 Buckthorn Street | \$ 4,358.29 | 175 N. 15th Street | \$ 8,410.93 |
| 317 Buckthorn Street | \$ 4,814.39 | 157 N. 15th Street | \$ 8,315.43 |
| 142 Cranberry Street | Waived | 20 N. 16th Street | \$ 8,402.85 |
| 1506 N. 5th Street | \$ 5,618.91 | 18 N. 16th Street | \$ 8,229.19 |
| 1518 N. 6th Street | \$ 22,655.32 | 1611 Carnation Street | \$ 18,935.15 |
| 1512 N. 6th Street | \$ 17,100.15 | 27 N. 16th Street | \$ 6,694.18 |

| | | | |
|----------------------|--------------|-----------------------|----------------------|
| 25 N. 16th Street | \$ 5,980.77 | 2321 Logan Street | \$ 8,914.00 |
| 116 Sylvan Terrace | \$ 13,000.00 | 2320 Susquehanna St. | \$ 8,126.58 |
| 118 Sylvan Terrace | \$ 13,000.00 | 2004 N. 4th Street | \$ 19,828.38 |
| 1208 Thompson Street | \$ 5,394.19 | 2002 N. 4th Street | \$ 12,799.94 |
| 1210 Thompson Street | \$ 3,852.15 | 2000 N 4th Street | \$ 11,391.32 |
| 1619 Market Street | \$ 20,531.67 | 334 Pepper Street | \$ 12,424.21 |
| 1613 Market Street | \$ 14,658.51 | 332 Pepper Street | \$ 17,186.42 |
| 1611 Market Street | \$ 11,946.57 | 1932 N. 5th Street | \$ 13,063.00 |
| 1609 Market Street | \$ 12,064.95 | 1823 N. 5th Street | \$ 4,267.94 |
| 1607 Market Street | \$ 14,129.39 | 514 Hamilton Street | \$ 13,000.00 |
| 1605 Market Street | \$ 16,955.00 | 512 Hamilton Street | \$ 8,000.00 |
| 636 Maclay Street | \$ 3,000.00 | 1626 N. 6th Street | \$ 7,500.00 |
| 602 Seneca Street | \$ 9,277.34 | 338 Boyd Street | \$ 5,500.00 |
| 600 Seneca Street | \$ 7,798.78 | 340 Boyd Street | \$ 4,000.00 |
| 519 Division Street | \$ 500.00 | 1536 N. 6th Street | \$ 40,924.51 |
| 512 Emerald Street | \$ 8,184.47 | 1827 Rudy Street | \$ 300.00 |
| 510 Emerald Street | \$ 7,884.27 | | |
| 2204 N. 5th Street | \$ 18,000.00 | | |
| 2202 N. 5th Street | \$ 18,000.00 | | |
| 2325 Logan Street | \$ 8,914.00 | | |
| 2323 Logan Street | \$ 8,914.00 | | |
| | | 67 Demolitions | \$ 703,147.00 |

Abandoned Vehicles

- 129 vehicles, most of which are stolen or having owners with multiple warrants, were removed under the Bureau of Codes Health Code provisions in cooperation with the Police Bureau's Abandoned Vehicles Unit.

Neighborhood Mitigation and Penalty Fund

- Due to the recent passage of the City Ordinance that allows for a \$25.00 fee to the City for every guilty verdict rendered by a District Justice for a code violation, the bureau is poised to respond to an abundance of neighborhood nuisance problems in a effort to increase overall neighborhood aesthetics and concerns.
- 28 Structures were cleaned and sealed and 16 site clean ups were conducted throughout the year utilizing existing penalty fee funds

Capital Corridors

- The Bureau of Codes has systematically inspected the designated Capital Corridors.
- 118 permits were issued for residential repairs and alterations, with a construction value of \$1,343,022 and 68 permits were issued for repairs and alterations to commercial properties with a construction value of \$9,037,255

Citizen Inspection Program

- The Citizen Inspection Program empowers citizens to take direct action to improve their neighborhoods by training volunteers to notify property owners to correct exterior code violations. If the violations are not corrected by a specified date, the citizen inspector turns the notification over to the Bureau of Codes.
- 100 persons have been trained to be citizen inspectors since the program began.

Health Issues

A new Health Officer was hired July 30, 2001 and has accomplished the following:

- investigated 76 confirmed cases of child lead poisoning reported to the Bureau (80% of those cases were abated);
- conducted 80 inspections for the summer lunch program;
- inspected 115 public eating and drinking establishments;
- continued the contract with the Family Health Council and the State Department of Health to fund sexually transmitted disease services to the teen and adolescent health clinics in Harrisburg. The Health Officer served as an intermediary to ensure coordination and communication within the school district.
- attended meetings with various agencies that target health care issues, such as: the Dauphin County Safe Kids Coalition, Department of Public Welfare, Department of Education, the YMCA, Diversity in Healthcare Task Force and the Department of Health.
- Conducted further research to develop a Bureau of Health.
- Revised materials utilized for the notification of Lead Paint Hazards in City homes.
- Initiated the use of the BOCA Property Maintenance Code Placarding, "Unfit for Human Habitation"; in older lead hazard cases.
- Became certified by the Pennsylvania Department of Labor & Industry as a Lead Inspector.
- Participated with the following groups:
 1. Pennsylvania Department of Health Minority Taskforce
 2. Harrisburg City Plans and Permits Unit
 3. Harrisburg City Board of Health
 4. Dauphin County STD Taskforce
 5. Susquehanna Conference of the Central Atlantic States Association of Food and Drug Officials.
- Revised the Health License Application process and provided recommendations in regards to new legislation for food service providers and fees.
- Provided change in services to food service providers, including a pro-active approach and the development of the first Continuing Education Program to be implemented in January 2002.
- Proposed procedural changes to better track and refine the processes required in utilizing various services provided by the Bureau of Codes Administration regarding health issues.
- Provided support services to ensure the timely opening of six new restaurants throughout the City.

Building Permits

- The Bureau of Codes issued 1449 building permits for residential and commercial work, representing \$75,002,553 in construction costs with 1,238 electrical permits and 404 plumbing permits issued.
- Building permits were issued for major projects, including:

| <u>PROJECT</u> | <u>CONSTRUCTION VALUE</u> |
|-------------------------------|---------------------------|
| HARRISBURG DENTAL HEALTH | \$ 2,000,000 |
| CONSOLIDATED SCRAP RESOURCES | \$ 1,702,000 |
| HARRISPENN TRUST | \$ 1,100,000 |
| PA TRANSIT AUTHORITY | \$ 1,187,720 |
| POLYCLINIC HOSPITAL | \$ 6,700,000 |
| STATE CAPITOL BUILDING | \$ 17,360,018 |
| CITY ISLAND PARKING GARAGE | \$ 4,604,245 |
| HARRISBURG WATER AUTHORITY | \$ 4,692,425 |
| OLEWINES | \$ 1,067,000 |
| DAUPHIN COUNTY ADMINISTRATION | \$ 3,565,000 |
| Total | \$ 43,978,408 |

Revenues Collected

| Number | Type | Revenue |
|---------------|--|-------------------|
| 1,617 | BUYER NOTIFICATION APPLICATIONS | \$ 85,130 |
| 1,449 | BUILDING PERMITS | \$ 522,996 |
| 1,238 | ELECTRICAL PERMITS | \$ 98,652 |
| 207 | FIRE PREVENTION CODE PERMITS | \$ 4,705 |
| 1,603 | ZONING PERMITS | \$ 62,800 |
| 1,816 | ELECTRICAL LICENSES | \$ 41,890 |
| 877 | HEALTH LICENSE..... | \$ 23,635 |
| 404 | PLUMBING PERMITS | \$ 25,649 |
| 1,617 | RENTAL INSPECTION APPLICATIONS | \$ 37,100 |
| 744 | PLUMBING LICENSES..... | \$ 22,110 |
| | ZONING HEARING BOARD CASES | \$ 4,185 |
| 34 | ROOMING HOUSE PERMITS | \$ 2,275 |
| 6 | HOUSING CODE BOARD OF APPEALS CASES..... | \$ 600 |
| | SPECIAL PERMIT FEES | \$ 210 |
| | FLOOD PLAIN CERTIFICATIONS | \$ 2,556 |
| | LICENSE EXAMINATION FEES..... | \$ 4,820 |
| | TOTAL | \$ 939,313 |

Boards

- The Building and Housing Code Board of Appeals board members were Cornelius Rusnov, John Staz, David Wise and Margaret Danner. James Cowden is the board solicitor.
- The Health Board members were Dr. Daniel Ian Weber, Frederika McKain and Dr. Nelson M. Gantz. The Health Officer served as staff for the board.
- The Plumbing Review Board issued 744 licenses. Board members were William Rutherford, George Hiddeman, John Brinjac, and Terri Martini.
- The Electrical Code Advisory Board issued 1,816 electrical licenses. Board members were Michael Smolick, J. Carl Smith, James McKamey, Sr., Michael Duval, Terri Martini, Michael Duval, Richard C. Williams, and Kevin Baum.

Staff Development

The Bureau of Codes staff participated in the following training opportunities:

- Building Code Certification
- Lead Inspection Certification
- ADA Certification
- State Wide Building Code
- Electrical Code

BUREAU OF PLANNING

Comprehensive Plan

During 2001, the Planning Bureau presented the draft Zoning Code and Land Use Plan to City Council. This is the first Land Use Plan update since the General Plan was adopted in 1974, and is the first complete re-write of the Zoning Code since its initial adoption in October 1950. Unfortunately, special interests interfered with the process, resulting in the defeat of the code. Renewed efforts will begin in 2002.

Neighborhood Plans

Midtown Market District

- The Planning Bureau completed the final audit of Year 1 monies, preparing for the audits of Years 2 through 5 in 2002.
- City staff coordinated continuing land use approvals for signage at the Midtown Reily Center, the first new cinema in the City of Harrisburg in a number of decades.

South Allison Hill Neighborhood Action Strategy

- City staff continues to work with the Community Action Commission, which is handling the implementation of the plan. The Plan and its implementation is used to attract businesses and services, encourage improvements by property owners, and obtain funding for infrastructure enhancements. During 2001, efforts were begun to bring together commercial and industrial interests along the 17th Street corridor to implement the planned Business Park. City staff also helped with the design and review of the Mount Pleasant Plaza, an open-air public space with retail expansion area at the central corner of 13th and Derry Streets.

Uptown Neighborhood Action Strategy

- The Planning Bureau worked in concert with the Wesley Union Community Development Corporation (WUCDC) and the New Hamilton CDC to complete the development of a neighborhood planning initiative for the Uptown area bounded by Reily Street, Third Street, Division Street and Seventh Street. A consultant, URDC, facilitated the process. The final touches were being done to the document as the 2001 ended.

Current Planning

- The Bureau of Planning coordinates the review of all land development applications to the City with the City Engineer, Assistant Codes Administrator, Fire Bureau, and Police Bureau and, when necessary, with the Dauphin County Planning Commission and other City or County agencies.
- The Bureau staffs the Harrisburg Planning Commission (HPC), the Harrisburg Architectural Review Board (HARB), and the Zoning Hearing Board (ZHB). Staff prepares reports to assist these boards and commissions in making decisions.
- Bureau staff is actively involved in City Council committee meetings when HPC or HARB forwards Subdivision/Land Development, conditional use, zoning amendment

or historic district permit requests for City Council action. Following City Council action, staff reviews the final documents to ensure full compliance with the City's approval.

- The Bureau reviewed requests for easements over the public right-of-way in 2001. A number were for allowing ramps or other devices to help businesses comply with requirements of the American with Disabilities Act. There were also several for awnings and outdoor seating, adding to the interactive atmosphere of the "Restaurant Row" which has blossomed along the Downtown portion of Second Street.

Plans and Permits Unit

- The Plans and Permits Unit provides an efficient and coordinated development application review. The Unit consists of City planners, building code administrators, engineers, and representatives of the Fire and Police Bureaus. Members meet twice a month to review proposed and current developments and applications for special exceptions, variances, subdivisions, land development projects, conditional uses, historic district applications, and building and zoning permits.
- In 2001, the Unit's recommendations were adopted by the Harrisburg Planning Commission in 100% of the cases (68 cases) and by the Zoning Hearing Board in 85% of the cases (30 cases).

Harrisburg Planning Commission

- HPC members for 2001 included Gina McBean (Chair), Joseph Alsberry (Vice-Chair), Ray Cunningham, Leon Czikowsky, Wilmer Faust, J. Alex Hartzler, and Vern McKissick III.
- The Harrisburg Planning Commission (HPC) reviewed 77 applications:

| | |
|--|-----------|
| Land Development Plans..... | 10 |
| Subdivisions | 4 |
| Planned Residential Development..... | 1 |
| Conditional Uses..... | 0 |
| Street Vacations | 3 |
| Major Easements..... | 0 |
| Special Exceptions/Variances | 20 |
| Blighted Property Re-use Certifications..... | 30 |
| TOTAL | 68 |

Harrisburg Architectural Review Board

- HARB members for 2001 included Anna Bianco (Chair/Realtor), Joseph DiComo (Vice-Chair), Art Emerick (Assistant Codes Administrator), Karl Martin, and Kristin McKissick (Architect).
- During 2000, 73 historic district applications were reviewed:

| | |
|--------------------------------------|----|
| Repair and renovations | 18 |
| New construction and additions | 6 |
| Fences | 8 |
| Signage | 4 |
| Accessibility ramps..... | 1 |
| Demolition | 2 |

| | |
|--------------------|-----------|
| Awning | 1 |
| TOTAL | 40 |

- HARB approved 35 applications, agreeing with staff 92% of the time.
- City Council approved 39 applications, agreeing with staff 97% of the time. City Council agreed with HARB regarding the one denial issued by HARB.
- In addition to these board-reviewed applications, the Planning Bureau staff also reviewed and approved 151 applications for in-kind repair or replacement.

Harrisburg Zoning Hearing Board

- During 2001, the members of the ZHB were Marion Frankston (Chair), Andrew Giorgione and Michael Stringent. James Cowden served as legal counsel.
- The Zoning Hearing Board made 30 decisions regarding variances and special exception applications.

Environmental and Historic Review

- The Planning Bureau obtained clearance from the Pennsylvania Historic and Museum Commission and the Advisory Council on Historic Preservation for the demolition of 67 buildings. Section 106 of the National Historic Preservation Act of 1966, as amended, requires that all federally assisted building demolition projects receive clearance from the State on their potential impact upon historic and archaeological resources.
- The National Environmental Policy Act of 1969 requires that all federally assisted projects must receive an environmental review and clearance. Most of the City's federally funded programs have received multi-year clearances that are annually reviewed by HUD.

Regional Planning

Planning Bureau staff advocates City policies encouraging equitable and sound development in various regional planning activities. Staff participated in:

- Tri-County Regional Planning Commission (TCRPC)
- TCRPC's Regional Growth Management Committee
- Harrisburg Area Transportation Study (HATS), the Metropolitan Planning Organization for transportation issues and projects
- South Central Assembly for Effective Governance's Land Use and Growth Management Advisory Committee
- Pennsylvania Planning Association
- 10,000 Friends of Pennsylvania Policy Committee

National Flood Insurance Program Community Rating System

- The City of Harrisburg continued participation in the Federal Emergency Management Agency's Community Rating System (CRS), for which the City qualified in 1990. Since that time, the City has joined a select number of communities in the Class 7 status, resulting in a 15% discount on flood insurance premiums. Of the 900 participating communities, only 102 (11%) are rated Class 7 or higher.

- During 2001, staff completed the reverification process with FEMA's consultants, completed outreach programs, reviewed floodplain construction projects, and monitored flood maintenance programs operated by the City.

Geographic Information System

- The Planning Bureau hired a new GIS Manager to facilitate the continued development of the GIS.
- New GIS software from Bentley Systems was installed in the Planning Bureau.
- The engineering firm of Skelly & Loy continued to assist the Planning Bureau in the operation, maintenance and update of GIS information and begin development of a GIS web site
- The GIS system was used to prepare:
 - Crime and traffic accident maps for the Bureau of Police;
 - Maps for grant applications and planning purposes for DBHD and the Department of Parks and Recreation;
 - Maps of projects and flood information;
 - Fire location and grade maps for the Bureau of Fire;
 - Routine mapping requests from the public.

Communications Unit

The department hired a Communications Officer to manage the production of publications, marketing and community information projects.

- Publications: The Unit prepared a number of informational publications including the department newsletters, *Community Ink*, and *Contractor Quarterly*. A number of department brochures and guides were revised including: The Façade Improvement Program brochure, Adopt-A-Block brochure and Mortgage Tax Credit Certificate Program Guide. New door hangers and pre-event post card notices were also developed for the Adopt-A-Block Program. A 20-year DBHD retrospective booklet was begun. A new lead-Safe Homes flyer was also completed.
- Real Estate Marketing/Advertising: Development of a comprehensive advertising campaign aimed specifically at the Homeownership Opportunities Program (HOP) was begun. All available HOP homes were newly photographed and a new homes color marketing brochure was developed.
- Consolidated Plan Meetings: A new PowerPoint presentation was developed as a companion presentation to the Citizen Information Booklet at Public Meetings held in February.
- Reports/Plans/Applications: The Communications Unit prepared planning documents, reports and applications for Federal programs.
- Special Events and Other Projects: The Communications Unit continued to develop new "Stomp the Dinosaur" materials for the 2001 Lead Paint Awareness Campaign; photographed community development projects and events; and produced housing development project signs, forms and computer-generated maps.

Staff Development

In 2001, Planning Bureau staff participated in the following training opportunities:

- Council on Urban Economic Development (CUED) – Philadelphia Sept. 2001
- South Central Assembly Summit IV - Dickinson College, April 2001.
- Environmental Clearance training - Chicago, April 2001.

EXPENDITURE ANALYSIS SUMMARY 2001 BUDGET

| | 2001 Budget | 2001 Expenditures |
|---|-------------------------|-----------------------|
| <u>0134 Office of the Director</u> | | |
| Personnel Services | 124,860 | 119,827 |
| Operating Expenses | 3,050 | 1,056 |
| Capital Outlay | 0 | 0 |
| TOTALS | 127,910 | 120,883 |
| <u>0135 Bureau of Planning</u> | | |
| Personnel Services | 210,373 | 135,909 |
| Operating Expenses | 15,145 | 11,455 |
| Capital Outlay | 0 | 0 |
| Grants | 0 | 17,000 |
| TOTALS | 225,518 | 164,363 |
| <u>0137 Bureau of Codes</u> | | |
| Personnel Services | 725,166 | 622,589 |
| Operating Expenses | 61,300 | 87,236 |
| Capital Outlay | 0 | 2,322 |
| TOTALS | 786,466 | 712,147 |
| <u>Total Department of Building and Housing Development*</u> | | |
| Personnel Services | 1,060,399 | 878,325 |
| Operating Expenses | 79,495 | 99,747 |
| Capital Outlay | 0 | 2,322 |
| Grants | 0 | 17,000 |
| <u>TOTAL EXPENDITURE</u> | <u>1,139,894</u> | <u>997,394</u> |

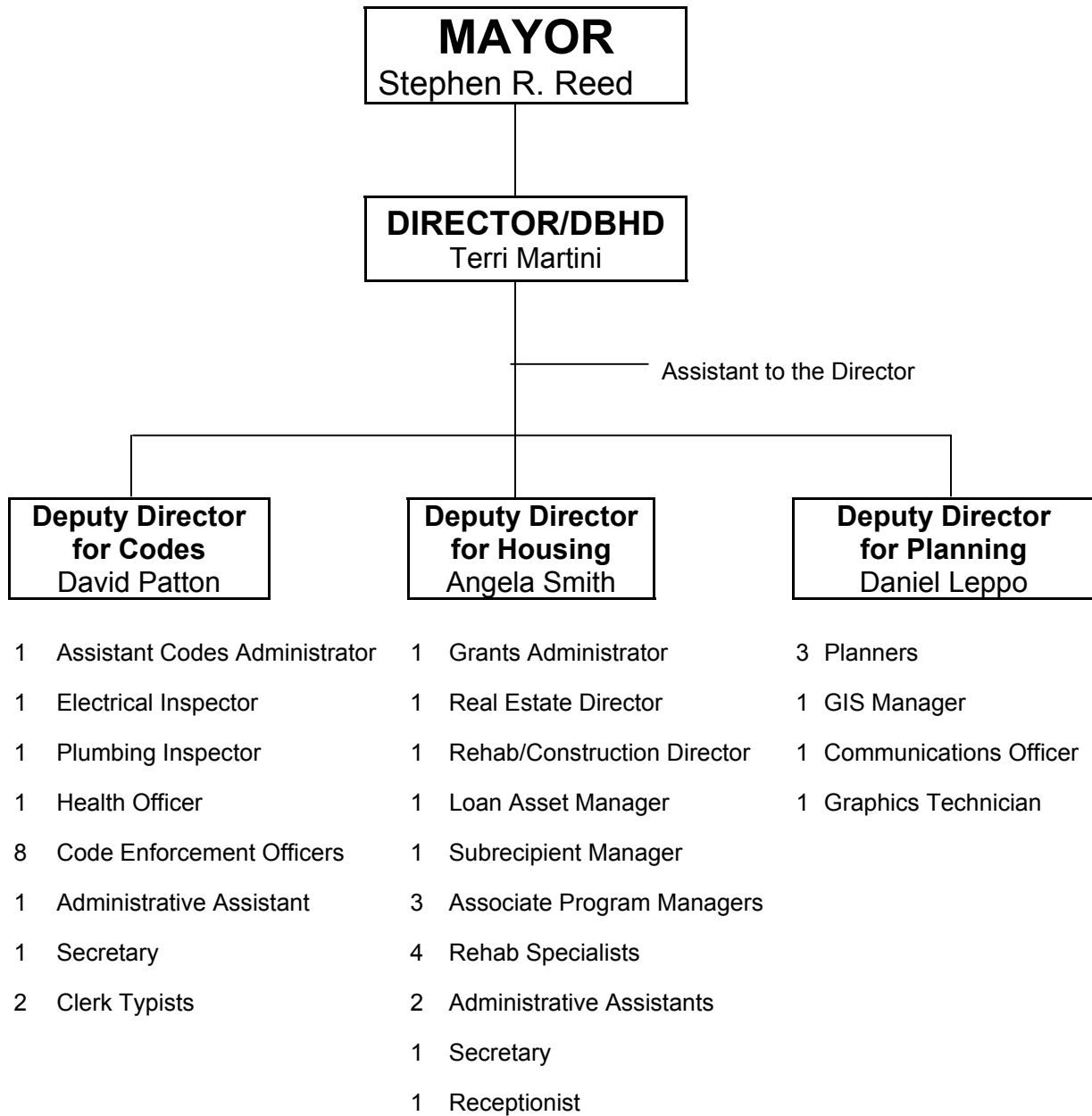
* Excludes Bureau of Housing's direct (service delivery) costs for federal, state and other grant programs, such as HIP, HOP.

**EXPENDITURE ANALYSIS SUMMARY
2001 BUDGET**

| | 2001 * Budget | 2001* Expenditures |
|------------------------------|---|-------------------------------|
| <u>36, 1455, 1461</u> | <u>Bureau of Housing Development</u> | |
| Personnel Services | 674,561 | 625,311 |
| Operating Expenses | 335,252 | 219,675 |
| Capital Outlay | 5,183 | 1,359 |
| Indirect Cost | 75,000 | 75,000 |
| Debt Services Pmt. | 417,305 | 395,884 |
| Professional Services | 269,957 | 183,975 |
| Misc. Contracted Services | 1,545,370 | 1,039,600 |
| Grants To Subrecipient | 728,637 | 647,362 |
| TOTAL | 4,051,265 | 3,188,166 |

* Oct. 1, 2000 - Sept. 30, 2001

DBHD ORGANIZATIONAL CHART



2001 POSITION SUMMARY

| <u>EMPLOYEE NAME</u> | <u>POSITION</u> | <u>EMPLOYMENT DATE</u> |
|-------------------------------|------------------------------------|-------------------------------|
| OFFICE OF THE DIRECTOR | | |
| Theresa A. Martini | Director | 05-01-89 |
| Christine M. Howe | Administrative Assistant | 08-04-80 |
| BUREAU OF PLANNING | | |
| Daniel C. Leppo | Deputy Director for Planning | 09-20-93 |
| Christopher A. Wonders | Senior Urban Planner | 10-13-99 |
| Donald Helms | GIS Manager | 11-05-01 |
| Charles A. Schulz | Communications Officer | 12-10-01 |
| Dawn R. Mari | Graphics Technician | 05-15-95 |
| BUREAU OF HOUSING | | |
| Angela C. Smith | Deputy Director for Housing | 03-01-93 |
| Ray A. Burnett, Sr. | Rehab Specialist | 07-16-79 |
| Larry G. Burrell | Project Manager | 03-16-98 |
| Edward W. Culton | Rehabilitation Specialist | 02-23-76 |
| Darrell N. Livingston | Project Officer – Special Projects | 09-21-98 |
| Pamela B. Mari | Administrative Assistant | 06-07-93 |
| Kathleen Y. Quenzer | Clerk | 04-24-78 |
| Judith R. LeGrand-Roman | Administrative Assistant | 05-22-78 |
| Karen Orlando (contract emp.) | HUD Nurse Coordinator | 09-24-01 |
| Florinda A. Smith | Secretary | 02-04-80 |
| Raymond L. Spencer, Jr. | Associate Manager | 11-16-82 |
| Mark Stone | Project Director/Asset Manager | 06-02-01 |
| Jennifer Hightower Thompson | Project Manager | 07-23-01 |
| Steven T. Thompson | Rehab Specialist | 11-16-81 |

| <u>BUREAU OF CODES</u> | <u>POSITION</u> | <u>EMPLOYMENT DATE</u> |
|-------------------------------|-------------------------------|-------------------------------|
| David E. Patton | Deputy Director for Codes | 07-17-95 |
| Arden T. Emerick | Assistant Codes Administrator | 12-4-00 |
| Craig Sherrick | Health Officer | 7-30-01 |
| Mary Bellamy | Administrative Assistant II | 12-11-78 |
| Naweed Bhatti | Codes Enforcement Officer | 10-28-81 |
| William Garber | Codes Enforcement Officer | 2-16-99 |
| Earl Dieffenderfer | Codes Enforcement Officer | 05-16-94 |
| Joseph Farrell | Housing Enforcement Officer | 06-27-94 |
| George Hiddemen | Plumbing Inspector | 05-12-72 |
| Charles Jenakovich | Codes Enforcement Officer | 08-17-87 |
| William Meyer | Electrical Inspector | 05-10-76 |
| Patricia Stewart | Clerk Typist/Data Entry | 09-16-80 |
| Betty Thompson | Secretary | 06-16-80 |
| Joseph Vajda | Codes Enforcement Officer | 08-17-87 |
| Lucille Walker | Clerk Typist/Data Entry | 12-20-76 |

LOCATION OF OFFICES:

Department of Building and Housing Development
Dr. Martin Luther King, Jr. City Government Center, Suite 206
10 N. 2nd Street, Harrisburg, PA 17101

PHONE NUMBERS:

Office of the Director: (717) 255-6423
Bureau of Codes: (717) 255-6552
Bureau of Housing: (717) 255-6428
Bureau of Planning: (717) 255-6480

BOARDS AND COMMISSIONS

DBHD provides staff support for the following boards:

| Director | Housing | Codes | Planning |
|---|---|--|--|
| <ul style="list-style-type: none">Enterprise Consortium | <ul style="list-style-type: none">Vacant Property Reinvestment Board (VPRB) | <ul style="list-style-type: none">Building and Housing Code Board of AppealsElectrical Code Advisory BoardPlumbing Review BoardHealth Board | <ul style="list-style-type: none">Harrisburg Planning Commission (HPC)Zoning Hearing Board (ZHB)Harrisburg Architectural Review Board (HARB) |

BOARDS AND COMMISSIONS

DBHD staff are members of the following boards:

| Director |
|----------|
|----------|

- | | | |
|--|---|---|
| <ul style="list-style-type: none"> • Tri-County Regional Planning Commission (TCRPC) • TCRPC Regional Growth Management Plan Committee • Harrisburg Area Transportation Study (HATS) MPO (alternate) • Harrisburg Housing Authority (Vice-Chair and Treasurer) • Harrisburg Redevelopment Authority (Chair) | <ul style="list-style-type: none"> • Dauphin County Collaborative Board • JROTC Academy Advisory Board • Enterprise Consortium • HACC Center for Technology & Arts Building Committee | <ul style="list-style-type: none"> • Vacant Property Reinvestment Board (Chair) • Electrical and Plumbing Boards • United Way Allocation Committee |
|--|---|---|

| Housing |
|---------|
|---------|

- Affordable Housing Trust Fund Advisory Board
- South Central Assembly for Effective Governance Housing Committee
- New Baldwin Corridor Coalition
- Tri County HDCB Advisor

| Codes |
|-------|
|-------|

- Pennsylvania Coalition of Urban Codes Administrators (Founder & Chair)
- Building Officials and Codes Administrator (BOCA)
- Pa. Building Officials Conference (PENBOC)
- National Association of Local Boards of Health (NALBOH)

| Planning |
|----------|
|----------|

- Tri-County Regional Planning Commission (TCRPC)
- TCRPC Regional Growth Management Plan Committee
- Harrisburg Area Transportation Study (HATS) MPO (alternate)
- 10,000 Friends of Pennsylvania Policy Committee
- South Central Assembly for Effective Governance Land Use Growth Management Committee